

Grievance Procedures

Procedures 03.16 AP.1, Grievance Procedures, and 03.16 AP.2, Grievance Initiation Form, provide the opportunity to question the application of a Board policy or administrative rule or procedure and to secure at the lowest administrative level an equitable, prompt, and satisfactory solution.

Students or their parents must file their grievance within fifteen (15) **school** days following the alleged violation. However, depending on the nature of the grievance, the Superintendent may recommend an extension of the filing deadline to twenty (20) school days if the grievance is based on an alleged violation of constitutional, statutory, regulatory, or policy provisions.

NOTES:

- Students wishing to initiate a harassment/discrimination complaint should use Procedure 09.42811 AP.2.
- Students/parents wishing to initiate a complaint about a Title I issue should refer to Procedure 08.13451 AP.1.
- Students/parents wishing to initiate a complaint concerning discrimination in the delivery of benefits or services in the District's school nutrition program should go to the link below or mail a written complaint to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.S., Washington D.C. 20250-9410, or email, program.intake@usda.gov.

http://www.ascr.usda.gov/complaint_filing_cust.html

RELATED PROCEDURES:

08.13451 AP.1

09.42811 AP.2

Review/Revised:7/15/14