**MCBRAYER ELEMENTARY SCHOOL**

**SBDM Agenda**

**July 14, 2020 4:00 p.m.**

**Members present: Josh Trent, Danielle Grigsby, Abby White, Casey Hall, Kally Barnett, and Haley Egan**

1. **Opening Business**
2. Welcome
   1. Ms. White reviewed the KASC member packet.
3. Your Duty Under the Law and Managing Public Records
   1. Ms. White reviewed the “Your Duty Under the Law” document.
   2. Ms. White reviewed the “Managing Government Records” document.
   3. Ms. White reviewed the KRS 158.195 and KRS 158.183 with the members.
4. Election of Co-Chair and Secretary
   1. The council elected Casey Hall as the SBDM co-chair for the 2020-2021 school year.
   2. Ms. White presented to amend the recording secretary by-law. Kally Barnett made a motion to amend that “a qualified person outside the council to serve as recording secretary.” Josh Trent seconded the amendment.
   3. The council elected Casey Hall as the secretary for the 2020-2021 school year.
5. Approval of Agenda
   1. Josh Trent made a motion to approve the July 14th meeting. Haley Egan seconded the motion.
6. Approval of minutes from the May 5th and June 29th Meetings
   1. Haley Egan made a motion to approve the May 5th meeting minutes. Kally Barnett seconded the motion.
   2. Casey Hall made a motion to approve the June 29th meeting minutes. Danielle Grigsby seconded the motion.
7. Good News Report (Summer Feeding, Summer Cleanup, Symphony Math, etc.)
   1. Ms. White bragged on the summer cleanup crew. They have made our building look fantastic.
   2. The summer feeding program was a success.
   3. Supplies for the new math curriculum have been received.
   4. McBrayer will be receiving a new security system. There will be a buzz in system for people to get into the building.
   5. The elementary schools in the district will be receiving Symphony Math.
8. Public Comment
   1. No public comment

**II. Planning**

1. Second Reading of Instructional and Non-Instructional Staff Time Assignment, Program Appraisal, and Technology Use Policies, Emergency Plan Policy, Title I Parent Involvement Policy, Extracurricular Program Policy
   1. Kally Barnett made a motion to approve the instructional and non-instructional staff time assignment policy. Josh Trent seconded the motion.
   2. Casey Hall made a motion to approve the Program Appraisal policy. Haley Egan seconded the motion.
   3. Josh Trent made a motion to approve the Technology Use Policy. Danielle Grigsby seconded the motion.
   4. Casey Hall made a motion to approve the Emergency Plan Policy. Kally Barnett seconded the motion.
   5. Josh Trent made a motion to approve the Title I Parent Involvement Policy. Haley Egan seconded the motion.
   6. Casey Hall made a motion to approve the Extracurricular Programs Policy. Haley Egan seconded the motion.
2. First Reading of Food Policy
   1. Kally Barnett made a motion to approve the first reading of the Food Policy. Josh Trent seconded the motion.

**IV. Budget**

1. Section 6 Budget Report
   1. Ms. White reviewed the Section 6 Budget Report. Kally Barnett made a motion to approve the Section 6 Budget Report. Danielle Grigsby seconded the motion.
2. Title I Budget Report
   1. Ms. White reviewed the Title I Budget Report.
3. Approve 2020-2021 Title I Budget
   1. Haley Egan made a motion to approve the 2020-2021 Title 1 school budget. Josh Trent seconded that motion.

**V. New Business**

A. SBDM Meeting Schedule for 2020-2021

1. The council agreed that monthly meetings will occur on the first Tuesday of the month at 4 p.m.
2. Closed Session for Consultation for Hiring
   1. The council entered Closed Session at 5:28 p.m. to consult on hiring.
      1. Ms. White will make a recommendation to Mr. Maxey for the hiring of Serenity Clark for instructional assistant, Jeffrey Hughes for the 5th grade ELA position, and Eugene Snelling for the custodial position.
3. Resume Open Session
   1. The council resumed Open Session at 5:49 p.m.

**VI. Adjourn**

1. The council meeting adjourned at 5:52 p.m.